

910-270-9975
P.O. Box 964
Hampstead, NC 28443



hampsteadhoa@gmail.com
www.atlanticshoresmanagement.com

ATTN: Topsail Greens Homeowner
RE: Covenants, Conditions and Restrictions

Dear Topsail Greens Homeowner or Tenant,

Please read the following pages of Rules and Regulations for Topsail Greens Homeowners Association. At your last board meeting, your board voted on every relevant covenant violation and attached is the list of violations that Atlantic Shores Management will be looking for on our weekly on site visits.

Once you have read the enclosed information, please fill out the last page, fill in your contact information, sign and send the last page only back to me.

Please note the violation fines and procedures below:

Violations Fines and Procedures:

**1st Letter – Warning letter of violation – give 30 days to correct violation and give notice for hearing (next board meeting)
Board meetings are held on the 3rd Tuesday of every month.**

2nd Letter – Fine of \$50 after the first 30 days. \$50 added to the fine every 15 days the violation still exists.

Fines will be capped at 90 days. After 90 days, the board has the authority to enter your property and correct the violation at the homeowners cost.

Thank you in advance for your cooperation in keeping Topsail Greens a desirable community to live in.

Sincerely,
Elizabeth Parker and Lorie Filuta
Atlantic Shores Management