

# How to Settle Your Claim and Get the Money You Deserve

Item, Room Location, Description, Quantity, Age, Manufacturer/Brand, Serial Number, Purchase Price, Photo #

The following example shows the kind of information that you should record. The easiest way to record this information is to begin in a room and document all of the items in that room. If you begin from the ceiling, you can search the items in the room that have been damaged. Take note of furniture legs, upholstered surfaces, electronic devices, wall hangings etc.

Item #	Room	Description	Quantity	Age	Manufacturer	Brand	Serial #	Price	Photo #
1	Kitchen	Stove	1	3	X	X	####	\$ 750.00	1
2	Bath 1	Wicker shelf	1	1	import	y	####	\$ 59.00	2
3	Master	King Mat. & Box sprin	1	3	homestore	z	####	\$ 950.00	3
4	Lvg room	Leather sofa	1	2	homestore	a	####	\$1,390.00	4
5	Lvg room	Leather loveseat	1	2	homestore	a	####	\$ 549.00	5
6	Lvg room	Wall art	4	2	Import	bcde	#####	\$ 89.00	6
7	Bedrm 2	Bed headboard11	1	2	homestore	z	###	\$ 789.00	7
8	Bedrm 2	Queen Mat. & Box spr.	1	2	homestore	z	####	\$ 989.00	8
9	Master	King linens	1	6 months	linens	b	###	\$ 89.00	9
10	kids room	Toy remote control	2	1 month	Toy store	a	#####	\$ 39.00	10
11	Den	Led TV 48"	1	1	z brand	a	#####	\$ 789.00	11

On the following page you will see a sample of a content list which you can prepare as you go through your home room by room. Be honest and do not include any items that had preexisting damage or normal wear and tear. Only include items that were damaged as a result of your loss. Insurance fraud is a crime punishable by the law. Be thorough in your examinations, if your home had water intrusions be certain to look at the bottom of furniture legs.

If you have not yet gone room by room through your house to search for damage you should do it. On the following page you will see a list which you can copy and use to record what you document as damaged. Have someone with you during this process. They can take a picture of the item and give you the picture number so that you can annotate it.

